### Al Farabi Kazakh National University International Relations Faculty Diplomatic Translation Department

APPROVED

Dean of the Faculty

Sairambayeva Z.T.

2024

### METHODOLOGICAL COMPLEX OF THE DISCIPLINE

10Q668 « Theory and Practice of Translation and Interpretation (first foreign language)»

Specialty 6B02311 – Translation in the sphere of international and legal relations

Year of study – 2 Semester – Spring Credits – 9

# The Methodological complex was compiled by a senior lecturer of the Diplomatic Translation Department Assan K.A.

Based on the curriculum for the educational program
6B02311 – Translation in the sphere of international and legal relations

Reviewed and recommende Translation	ed at the meeting	of the Department of Diplomatic
from «60» 09	2024 г., pr	otocol No /
Head of the Department _	Der	Murzagaliyeva M.K.
Senior Lecturer	Ad	Assan K.A.

### SYLLABUS -

relation"

### Spring semester 2024-2025 academic year Educational program "6B02311 Translation studies in the sphere of international and legal

ID	Independent v		Number of	credits		General	Independent work
and name of course	of the student (IWS)		Lectures (L)	Practical classes (PC)	Lab. classes (LC)	number of credits	of the student under the guidance of a teacher (IWST)
[100668] Theory and Practice of Translation and Interpretation (first foreign language)	4		3	6		9	6
	A	CADEMIC	CINFORMA	ATION ABO	UT THE C	-	
Learning	Cycle,	Le	cture		pes	Form and	platform final control
Format	component	•	pes	•	cal classes		
Offline	Profile course of elective component	Interacti	nal Lecture ve Lecture Classroom	1	ssion, -solving	Written Ex Univer Sys	
Lecturer - (s)	Assan Kanagat	Aitbaiuly					
e-mail:	asan.kanagat@	alumni.nu.ed	u.kz				
Phone:	87057621474						
Assistant - (s)	-						
e-mail:	-						
Phone:	-						
D	_			URSE PRES			
Purpose of the course	k	expected L	earning Out	comes (LO) *		Indicato	rs of LO achievement (ID)
development of professional translation competencies with the ability to perform translation and interpretation from a foreign language into target language into target language subject area translator and interpreter right and duties; course terminology, more common phraseological	trans the p  2. To a phra the a  3. To inte ling	demonstrate apprehation to	wledge of counits, and coranslation and	onal rights and the ethical onditional abb	anslation ar	f legal right translators  1.2 Explaincluding and fidelit  7, 2.1 Recommon course-special and oral translators  2.2 Identify phraseological expression target langed and 3.1 Pression accurately grammar, source testing.	oduces translations the reflect the meaning and stylistic features of the reforms consecutive as
units, conditions abbreviations; etiquette formulas, the functional differences; translation	4. To			ledge of etique lering linguist		as 4.1 Explaration of etique 4.2 Transformulas	linguistic errors.  ains the functional difference tte formulas across language slates and interprets etique accurately while maintaini ended meaning and politene

features of	5. To evaluate translation to the contract of	5.1 Caitinally
grammatical forms.	<ol> <li>To evaluate translations and interpretations for accuracy, fluency, and adherence to professional standards.</li> </ol>	5.1 Critically assesses translations for accuracy, linguistic fluency, and
	standards.	5.2 Reviews interpretations for fidality
		5.2 Reviews interpretations for fidelity to the original message, appropriate
D		tone, and context.
Prerequisites	Fundamentals of Translation Theory and Practice	
Postrequisites	-	
Learning	Main literature:	
Resources	1. Комиссаров, В. Н. Современное переводоведение. Ва	лент, 2011. 424 р.
	<ol> <li>Bogucki, Ł., &amp; Deckert, M. (Eds.). The Palgrave Handbo Accessibility. Palgrave Macmillan, 2020. 747 p.</li> </ol>	ok of Audiovisual Translation and Media
	3. Jankowska, A., & Szarkowska, A. Introducing Audiovisi	ual Translation, Routledge, 2024, 320 p.
	<ol> <li>Pérez-González, L. (Ed.). The Routledge Handbook of A 570 p.</li> </ol>	
	5. Chaume, F. Audiovisual Translation: Dubbing. Routledg	re. 2020, 224 p.
	6. Remael, A., Orero, P., & Carroll, M. Audiovisual Transla 2020. 376 p.	
	7. Gambier, Y., & van Doorslaer, L. Handbook of Transla	tion Studies, Volume 5. John Benjamins
	Publishing, 2021. 282 p.  8. Díaz Cintas, J., & Baños, R. (Eds.). Audiovisual Translati	on in a Global Context: Manning an Ever
	Changing Landscape. Palgrave Macmillan, 2021. 380 p.	
	9. Lee, J., & Mikkelson, H. Introduction to Court Interpreti	
	p.	
	<ol> <li>Szarkowska, A. Media Accessibility in the Modern W 2021. 274 p.</li> </ol>	orld: Subtitling and Beyond. Routledge
	Additional literature:	
	11. Chaume, F. Film Studies and Audiovisual Translation. R	
	<ol> <li>Bogucki, Ł., &amp; Deckert, M. The Palgrave Handbook Accessibility. Palgrave Macmillan, 2020. 486 p.</li> </ol>	of Audiovisual Translation and Medic
	13. O'Sullivan, C. Translating Popular Film: Subtitling	z. Dubbing, and Voice-over, Palgrave
	Macmillan, 2021. 272 p.	, 2 11001118, 11111
	<ol> <li>Abylkasymova, A. Translation in Central Asian Media: Sultan: Eurasian National University Press, 2021. 210 p.</li> </ol>	
	15. Audiovisual Translation and Kazakhstan's Film Industri Ismailov, K. Almaty: Qazaq University Press, 2021. 230	y: Practices and Innovations. Edited by
	16. Munday, J. Introducing Translation Studies: Theories at	-
	2020. 408 p.	
	17. Díaz Cintas, J., & Remael, A. Subtitling: Concepts and F	
	18. Sabatini, J., & Gambier, Y. Subtitling Today: Practi	ce, Research, and Trends. Bloomsbury
	Academic, 2022. 312 p.  Professional scientific databases:	
	Professional scientific databases:  19. Scopus: https://www.scopus.com	
	20. ScienceDirect: https://www.sciencedirect.com	
	21. Taylor & Francis Online: https://www.tandfonline.com	1
•	22. Wiley Online Library: https://onlinelibrary.wiley.com	
	23. <b>JSTOR</b> : https://www.jstor.org	
	Internet resources:	
	<ol> <li>Multitran Dictionary: https://www.multitran.com</li> <li>LingvoLive Dictionary: https://www.lingvolive.com</li> </ol>	
	26. Oxford Learner's Dictionary: https://www.oxfordlearner	sdictionaries.com
	27. British Council Teaching Resources: https://www.teachi	
	28. Kazakhfilm Studio News: https://www.kazakhfilmstudio	
	29. Kazakhstan Translation Studies Journal: https://www.ka	ztransstudies.kz
	<ol> <li>Audiovisual Translation Blog: https://www.avtranslatior</li> </ol>	n.blogspot.com

## Academic course policy

The academic policy of the course is determined by the Academic Policy and the Policy of Academic Integrity of Al-Farabi Kazakh National University.

Documents are available on the main page of IS Univer .

Integration of science and education. The research work of students, undergraduates and doctoral students is a deepening of the educational process. It is organized directly at the departments, laboratories, scientific and design departments of the university, in student scientific and technical associations. Independent work of students at all levels of education is aimed at developing research skills and competencies based on

obtaining new knowledge using modern research and information technologies. A research university teacher integrates the results of scientific activities into the topics of lectures and seminars (practical) classes, laboratory classes and into the tasks of the IWST, IWS, which are reflected in the syllabus and are responsible for the relevance of the topics of training sessions and assignments.

Attendance. The deadline for each task is indicated in the calendar (schedule) for the implementation of the content of the course. Failure to meet deadlines results in loss of points.

**Academic honesty.** Practical/laboratory classes, IWS develop the student's independence, critical thinking, and creativity. Plagiarism, forgery, the use of cheat sheets, cheating at all stages of completing tasks are unacceptable.

Compliance with academic honesty during the period of theoretical training and at exams, in addition to the main policies, is regulated by the "Rules for the final control", "Instructions for the final control of the autumn / spring semester of the current academic year", "Regulations on checking students' text documents for borrowings",

Documents are available on the main page of IS Univer.

Basic principles of inclusive education. The educational environment of the university is conceived as a safe place where there is always support and equal attitude from the teacher to all students and students to each other, regardless of gender, race / ethnicity, religious beliefs, socio-economic status, physical health of the student, etc. All people need the support and friendship of peers and fellow students. For all students, progress is more about what they can do than what they can't. Diversity enhances all aspects of life.

All students, especially those with disabilities, can receive counseling assistance by e- mail asan.kanagat@alumni.nu.edu.kz

(https://us05web.zoom.us/launch/chat?src=direct\_chat\_link&email=asan.kanagat@alumni.nu.edu.kz)

Integration MOOC (massive open online course). In the case of integrating MOOC into the course, all students need to register for MOOC. The deadlines for passing MOOC modules must be strictly observed in accordance with the course study schedule.

**ATTENTION!** The deadline for each task is indicated in the calendar (schedule) for the implementation of the content of the course, as well as in the MOOC. Failure to meet deadlines results in loss of points.

0				ING, LEARNING AND ASSESSME	NT
Score-rat achievem	ing letter system	of assessment o	accounting for educational	Assessment Methods	
Grade	Digital equivalent points	points, % content	Assessment according to the traditional system	Criteria-based assessment is the process of c with expected learning outcomes based on formative and summative assessment.	0
A	4.0_	95-100	Great	Formative assessment is a type of assessment daily learning activities. It is the current in	
A-	3.67	90-94		operational relationship between the student determine the capabilities of the student, ide	and the teacher. It allows you to
B+	3.33	85-89	Fine	best results, timely correct the education performance of tasks, the activity of work seminars, practical exercises (discussions, laboratory work, etc.) are evaluated. Acquired assessed.  Summative assessment - type of assessment completion of the study of the section in accourse. Conducted 3-4 times per semester wassessment of mastering the expected learn descriptors. Allows you to determine and fix to a certain period. Learning outcomes are evaluated.	al process for the teacher. The in the classroom during lectures, quizzes, debates, round tables, d knowledge and competencies are nent, which is carried out upon cordance with the program of the when performing IWS. This is the ning outcomes in relation to the he level of mastering the course for
		00-01		rormative and summative assessment	Points % content
В-	2.67	75-79		Participation at lectures	10
C+	2.33	70-74		Work in practical classes	20
C	2.0	65-69	Satisfactorily	Independent work	20
C	1.67	60-64		Design and creative activity	10
D+	1.33	55-59	Unsatisfactory	Final control (exam)	40
D	1.0	50-54		TOTAL	100

### Calendar (schedule) for the implementation of the content of the course. Methods of teaching and learning.

A week	Topic name	Number of hours	Max. ball
	Module 1: Foundations of Translation and Interpretation (Weeks 1-5)		
1	Week 1: Introduction to Translation Studies  • Lecture 1: Overview of translation studies; historical evolution of translation.	3	3
	Lecture 2: Key concepts: source language, target language, equivalence, and adaptation.		

	o Seminars:		,
	Discussing the historical role of translators (case studies).  Analyzing basis translators (case studies).		6.
	Analyzing basic translation green to a record of translators (case studies).		
	<ul> <li>Analyzing basic translation examples from Russian to English and Kazakh.</li> <li>Group activity: Constant of English and Kazakh.</li> </ul>		
	Group activity: Comparing literal vs. adaptive translations.  Identifying		
-	<ul> <li>Identifying common translation challenges in different language pairs.</li> </ul>		
	• IWST 1:	1	
	<ul> <li>Individual discussion on students' translation summaries and their understanding of equivalence.</li> </ul>		
2	Week 2: Translator's Rights and Duties	3	3
	Lecture 1: Legal and ethical responsibilities of translators and interpreters		
	Lecture 2: Confidentiality and fidelity in translation practices.		
	Seminars:		6
	Case study: Ethical dilemmas in translation.		0
	Role-play: Resolving ethical issues during translation/interpretation.		
	Group work: Translating a legal document with attention to confidentiality.		
	Peer review of translations for ethical considerations.		
3	Week 3: Translation Methods and Approaches	3	3
	Lecture 1: Overview of Komissarov's translation methods: communicative vs. semantic translation.		
	Lecture 2: Exploring functional equivalence and dynamic equivalence.		
	Seminars:		6
	Practice translating idiomatic expressions using different approaches.		
	Analyze examples of communicative and semantic translations in literature.		
	Translate a paragraph using both methods and compare results.		
	Discuss group findings on method efficiency.		
	• IWST 2:	1	
	Consultation on understanding ethical principles and case study discussions.		
4	Week 4: Terminology in Translation	3	3
	Lecture 1: Importance of terminology in professional translation (legal, technical, medical).		
	Lecture 2: Developing glossaries for consistent translation.		
	Seminars:		6
	Analyze the role of specialized terminology in translations.		
	Practice translating technical terms and creating glossaries.		
	Group work: Developing a glossary for a specific field (e.g., law, medicine).		
	Peer review: Glossary accuracy and relevance.		20
	• IWS 1:		20
	Create a 50-term glossary for a selected field.		
5	Week 5: Phraseological Units and Cultural Adaptation	3	3
	Lecture 1: Challenges of translating idioms and phraseological units.		
	Lecture 2: Strategies for cultural adaptation in translation.	-	6
	Seminars: Translate idioms and discuss their equivalents in other languages.		0
	Analyze cultural differences in idiomatic usage.		
	Group activity: Cultural adaptation exercises for Kazakh and Russian idioms.		
	Evaluate peer translations for cultural relevance.		-
	• IWS 2:		17
	Individual task: Translate 10 idioms into target languages with cultural adaptation notes.		
	Module 2: Advanced Topics in Translation and Interpretation (Weeks 6-10)		
6	Week 6: Grammatical Challenges in Translation	_3	_ 3
	Lecture 1: Translating grammatical forms and structures (e.g., passive voice, tense shifts).		
	Lecture 2: Techniques for resolving grammatical differences between languages.		
	Seminars:		6
	Practice translating complex grammatical structures.		
	Compare translations with varying grammatical approaches.		
	Group translation of a grammatically challenging text.		
7	Peer evaluation of translated texts.  Week 7: Translation of Formal and Informal Texts	3	2
/	Lecture 1: Differences in tone and style between formal and informal texts.	3	3
	Lecture 2: Strategies for maintaining tone during translation.		
	Seminars:		6
	Translate formal speeches and informal dialogues.		
	Analyze how tone affects the meaning in translations.		
1	Group work: Translating a formal letter and an informal conversation.		
	Compare translations for tonal accuracy.		
	Compare translations for tonal accuracy.		
	IWST 3:	1	
		1	
	• IWST 3:	1	

8	Wash o m		
	Week 8: Translation of Legal and Official Documents	3	1 4
	Execute 1: realures of legal and official document transfer to the contract of		
	active and clarity in local terrelations		
		-	6
	Analyze examples of legal documents (e.g., contracts, agreements) in English, Russian, and Kazakh.  Translate a sample legal contract, forces, contracts, agreements) in English, Russian, and Kazakh.		"
	Translate a sample legal contract, focusing on terminology and structure.		
	Group activity: Discuss challenges encountered during translation and propose solutions.  Peer review of translated level to the following translation and propose solutions.		
	Peer review of translated local texts for consist		
	Peer review of translated legal texts for consistency and accuracy.		-
	• IWST 4:	1	
	Analyze student translations and discuss grammar-specific challenges		
9	Week 9: Audiovisual Translation	3	4
	Lecture 1: Introduction to audiovisual translation: subtitling, dubbing, and voice-over.		1
	Lecture 2: Tools and techniques for audiovisual translation.		
	Seminars:		-
			0
	Practice subtitling a short video clip using provided software.		
	Compare the effectiveness of subtitles vs. dubbing for the same content.		
	Translate a short video script into Russian and Kazakh, maintaining cultural relevance.		
	Discuss challenges in synchronizing subtitles with visual and audio elements.		
	IWS 3:		10
	Create subtitles for a 2-minute video clip in one target language.		
10	Week 10: Translation of Literary Texts	3	4
	Lecture 1: Translating literary works: prose and poetry.		
	Lecture 2: Challenges of preserving style, voice, and cultural nuances.		
	Seminars:		6
	Translate a short excerpt of prose, focusing on maintaining the author's voice.		
	Analyze examples of poetry translations in Russian, Kazakh, and English.		1
	Group work: Compare multiple translations of the same text and evaluate their quality.		
	Peer review of literary translations for style and cultural relevance.		1
	Module 3: Professional Practice and Specialization in Translation (Weeks 11-15)		
11	Week 11: Translation of Technical and Scientific Texts	3	4
	Lecture 1: Specificity of technical and scientific texts: terminology and clarity,		
	Lecture 2: Strategies for translating specialized content effectively.		
	Seminars:		6
	Analyze a technical or scientific text for specialized terminology.		1
	Translate a short technical manual or scientific abstract into one target language.		
	Group activity: Discuss challenges and propose standardized solutions for term translation.		
	Peer review of technical translations for accuracy and terminology consistency.		
			-
	• IWST 5:	1	
	Feedback session on maintaining tone in translations.		
12	Week 12: Machine Translation and Post-Editing	2	1
	Lecture 1: Role of machine translation tools (e.g., Google Translate, Trados) in modern translation.	3	4
	Lecture 2: Post-editing machine-generated translations for professional use.		
	Seminars:		6
	Translate a text using machine translation and identify errors.		
	Post-edit the machine-generated translation for quality improvement.		
	Group activity: Compare human and machine translations for the same text.		
_	Discuss ethical and professional implications of machine translation in the industry.		
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13	Week 13: Cultural Adaptation in Translation	3	4
13	Lecture 1: Adapting translations for cultural relevance and audience expectations.	3	4
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13		3	4
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	IWST 6: Individual consultations to review legal document translations and provide feedback.	1	
15	Week 15: Final Project Lecture 1: Recap of key concepts and strategies from the course. Lecture 2: Guidelines for preparing a professional translation/interpretation portfolio. Seminars:	3	4
	Present final projects: Translation of a complex text or interpretation performance.  Peer evaluation of final projects for quality and professionalism.  Group discussion on lessons learned and areas for improvement.  Course wrap-up and feedback session.		6
	• IWS 4:		10
	<ul> <li>Prepare a professional translation or interpretation portfolio.</li> </ul>		
Midtern	n control 2: Interpretation Task		100
Final co	ontrol (exam): Comprehensive Written Translation Task		100
TOTAL	for course		100

Dean of International Relations Faculty

Chair of the Academic Committee on the Quality of Teaching and Learning

Head of Diplomatic Translation Department

Senior Lecturer

Sairambayeva Z.T.

Yerimpasheva A.T.

Murzagaliyeva M.K.

Assan K.A.

# WS)

Criteria (Excellent border)  Criteria (Excellent border)  Criteria (Excellent border)  Criteria (Excellent border)  Content and Relevance Comprehensive understanding of the topic; good Basic Interpretation:  Content and Relevance Comprehensive understanding of the topic; good Basic Interpretation:  Content and Relevance Content; highly relevant to translation and repretation:  Content and Relevance Content; highly relevant to translation and repretation.  Content and Relevance content; highly relevant content; highly relevant to translation and interpretation.  Content and Relevance content; highly relevant and socialized terminology related to with occasional errors.  Content and Relevance content; highly relevant to translation and interpretation.  Content and Relevance content; highly relevant to translation and interpretation.  Content and Relevance content; highly relevant to translation and interpretation.  Content and Relevance of terminology related to with occasional errors.  Continued and socialized terminology is largely incorrect or absent.  Continued and socialized terminology is largely incorrect or absent.  Continued and socialized terminology is largely incorrect or absent.  Continued and socialized terminology is largely incorrect or absent.  Continued and socialized terminology is largely incorrect or absent.  Content in management.  Content in the management.  Content in the management.  Content in the management and vocabulary errors, but they do not affect and vocabulary issues.  Content in the management and vocabulary errors.  Content in the management and vocabulary errors.  Content in the management and vocabulary errors.  Content in the managemen	RUBRIC FOR SUMMA	IMAILY E ASSESSIVIE OF THE PARTY			Tracaticfortory
Content and Relevance Comprehensive understanding of Clear understanding of the topic; good relevance to the field; lacks the topic; insightful analysis and structure and mostly relevant content; highly relevant to translation and interpretation.  Presentation Skills Highly engaging delivery; clear articulation, effective visuals, and content; minorative perspectives; evidence-examples.  Analysis and Critical Strong critical analysis and moveabulary errors, but they do not affect and vocabulary errors.  Excellent fluency in the presentation and interpretation and interpretation.  Analysis and Critical Strong critical analysis and recognitives; evidence-examples.  Excellent fluency in the presentation and vocabulary errors.  Excellent fluency in the presentation and presentation and presentation and presentation and presentation and presentation and present				«Satisfactory»	WUISAUSIACEO J.
Content and Relevance Comprehensive understanding of Clear understanding of the topic; good Basic Understanding of the topic; nisightful analysis and structure and mostly relevant content; highly relevant to translation and interpretation.  Disc of Terminology related to specialized terminology related to specialized terminology related to specialized terminology related to with occasional errors.  Translation and interpretation.  Presentation Skills Highly engaging delivery; clear articulation, effective visuals, and articulation and interpretation.  Analysis and Critical Strong critical analysis and cood level of analysis with relevant examples.  Language Accuracy Excellent fluency in the grammar and vocabulary errors.  Excellent fluency in the presentation language; minimal presentation language; minimal presentation language; minimal presentation language; minimal presentation.	Criteria			Jameson ding of the	Limited understanding of the topic; content
interpretation.  Use of Terminology Accurate use of terminology Curate use of terminology interpretation.  Interpretation Accurate and consistent use of terminology curate use of terminology; noticeable inaccuracies. It is pecialized terminology related to with occasional errors.  Interpretation Skills Highly engaging delivery; clear Engaging delivery; mostly clear Analysis and processor articulation, effective visuals, and articular management.  Analysis and Critical analysis and critical hinking.  Basic analysis; lacks depth and fewer Minimal analysis and critical thinking.  Cood fluency; some grammar and vocabulary errors, but they do not affect and vocabulary issues.  Excellent fluency in the processor artical analysis with relevant examples.  Excellent fluency in the processor artical analysis and critical thinking hinking.  Excellent fluency in the processor artical analysis with relevant examples.  Excellent fluency in the processor artical analysis and critical artical analysis and critical artical artic	and	£ .	derstanding of the topic; good and mostly relevant content; ps in analysis.	Basic understanding of the field; lacks some relevance to the field; lacks depth in analysis and structure.	lacks relevance and structure; significant gaps in knowledge.
Presentation Skills Highly engaging delivery; clear articulation, effective visuals, and articulation expending effects in management.  Excellent fluency in the Good fluency; some grammar and vocabulary errors, but they do not affect and vocabulary issues.  Excellent fluency in the Good fluency; some grammar and vocabulary errors, but they do not affect and vocabulary issues.	Use			Limited use of specialized terminology; noticeable inaccuracies.	incorrect or
Analysis and Critical Strong critical analysis and Chinking  Thinking  Excellent fluency in the presentation language; minimal grammar and vocabulary errors.  Comprehension.		Highly engaging delivery; clear articulation, effective visuals, and excellent time management.		ues	Unengaging delivery; unclear articulation, poor visuals, or poor time management.
Excellent fluency in the Good fluency; some grammar and presentation language; minimal vocabulary errors, but they do not affect and vocabulary errors.  Basic fluency; noticeable grammar and vocabulary errors, but they do not affect and vocabulary errors.  Comprehension.	Analysis and Thinking	Strong critical analysis and innovative perspectives; evidence-based examples.	Good level of analysis with relevant examples; minor gaps in critical thinking.	ks depth and fewer	Minimal analysis and critical thinking; lacks examples or evidence.
	Language Accuracy	Excellent fluency in the presentation language; minimal grammar and vocabulary errors.	ency; some grammar and ry errors, but they do not affect ension.	ble grammar	and sion.

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